



Asia Regional Cookstove Program

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TERMS OF REFERENCE ARECOP PHASE 3 2nd Planning-Technical-Advisory Meeting 22-25 January 2007 Chiang Mai, Thailand

ARECOP as a regional network, puts a high priority to the needs of the region and this can only happen with continuous and consistent input from the network members and ARECOP partners. To facilitate active involvement of the network members every two years ARECOP holds Planning Technical Advisory (PTA) Meeting. The purpose of the PTA meetings are multiple, but generally they serve as a concrete means and opportunity for the ARECOP secretariat and leading ARECOP network organizations and partners to meet and discuss the needs and development of biomass energy situation, and its development with focus on improved cookstove program in the region, and to create concrete objectives and plans for the future of the network and for the benefit of Improved Cookstove Program (ICP) development in the region. The PTA meeting is one way that we can make sure that the directions of improved cookstove programs and ARECOP activities are determined cooperatively by the network members.

After 15 years of its operation, ARECOP has been well recognized as the only improved cookstove/biomass energy network that is solid and have tangible activities in the world despite the fact that we have language gaps and also other cultural differences.

In the last PTA meeting held in Hanoi in 2004 we had set our priorities especially for the regional activities that are link to national network activities that can be found in the attached proceeding. Yet, one of the most important topic discussed was on “how to make the network sustainable after 2007”.

This coming PTA meeting will be a very important one as the ARECOP phase 3 will end in 2007 and therefore it is important to discuss on how we are going to proceed our network. **How we can be self sustain yet maintain our network and cooperation.**

In this regards, prior to writing this TOR, the ARECOP Secretariat consulted its network members for comments and suggestion for the PTA meeting programs. And one of the most important concerns from the network members is how we can develop program that can bring self sustainability to any organization involved in improved cookstove.

In our last meeting, there had been a big debate on the link of improved cookstove and CDM and it was decided that it may not be wise to do it then. Yet, with the latest development there have been much progress on linking improved cookstove program to “carbon credit”. This opportunity may be one of the things that we may look into.



Important parts of the PTA meeting will be allocated to how are we going to have an exit strategy from a network with grant financial assistance from a donor agency to a network or to find a new form of sharing information, expertise and resources (such as thematic group) that is self sustain.

Objective of the meeting:

1. To review of where the ARECOP network is in terms of growth and direction,
2. Revisiting the priorities that we set for ourselves and see how much of them have been achieved and if some have not been achieved how are we going to proceed.
3. To get a clear picture on the state of the national networks, in terms of :
 - the progress of national ICS network and the network's contribution in the development of improved cookstove/household energy and related programs in the country
 - how the CCP's have nurtured self sustaining networks and readiness to sustain the network without grant assistance,
 - the necessary supports that ARECOP secretariat may still be able to provide in the limited time available
 - the plan of CCP's to move forward
4. To discuss and identify regional level needs, trends and issues, in order to determine the network's future direction
5. To cooperatively review and improve ARECOP plan of actions in order that ARECOP can better serve the network
6. To find an exit strategy from a network with grant financial assistance to a self sustain network.

Who should participate

To provide venue for more collaborative work and also in accordance to the ARECOP objectives and recommendations of former PTA meetings, the participants should be selected from among the major actors and stakeholders involved in biomass energy with focus on HH energy in the ARECOP network countries such as:

- Non-governmental organizations (NGOs)
- Government
- Academic/Research Institutions
- Private Sectors
- International and regional institutions or organizations with complementary objectives
- Donor agencies

In countries where there are CCP's, ARECOP will collaborate with the CCPs to identify the right participants because due to the limited resources available, participants should be carefully identified that the meeting will be attended by appropriate participants and therefore maximize results.



Venue

Royal Princess Hotel, Chiang Mai, Thailand

Tentative agenda for the meeting

- Presentations on the achievements of ARECOP phase 3
- Review of priorities
 - discussion and identification of regional and national levels needs
 - identification of regional and national levels trends and issues in improved cookstove/household energy sector
- Identification of initiatives and actions to address needs, trends and issues.
- Review of ARECOP plan of actions
- Presentations on experience in improved cookstove program based carbon trading – discussion on potential use of carbon trading to finance ICS programs.
- 1 day workshop on Moving towards selling “improved cookstove program” to carbon credit as one alternative way to self sustaining.

What to prepare

For ARECOP Country Contact Points:

- Due to the tentative agenda, each Country Contact Point (CCP) should prepare for presentations based on the objective of the meeting – please make the presentation no more than 15 minutes.
- A draft of plan for “improved cookstove program for carbon credit” should be prepared to be discussed and improved during the meeting – the workshop part. In this regard, anyone who have had successful experience are requested to contact the ARECOP secretariat for possibility as resource person during the carbon credit workshop.

For ARECOP Partners:

- ARECOP partners in the region who will participate in the PTA meeting are also requested to prepare a short presentation (10 minutes) indicating the potential collaboration with the ARECOP secretariat or directly with any of the network members.

Exhibition

There is no special exhibition session, however tables will be prepared for those who wish to exhibit their materials.

Expected output of the meeting:

- ARECOP plan of actions reviewed and improved in order to better serve the network in achieving regional and national levels priorities, though a degree of flexibility needs to be maintained to cater to the development and dynamic of trends and issues in biomass/HH energy issues.



- Clear direction and steps to be taken after 2007 for ARECOP as a network and ARECOP Secretariat towards more self sustain network
- Country plan of actions for “Selling improved cookstove program to carbon credit
- A proceeding of the meeting including a list of participant.

Accommodation

Information on accommodation to be reserved by ARECOP will be dispatched at a later date. You are welcome to reserve a room. Please use the application to indicate your room preference.

Financial supports

ARECOP has limited resources to support participants to attend the meeting. Those who are interested to apply for supports may request any or all of the following supports:

- International travel support
- Accommodation and meals
- Modest daily subsistence allowance package

Please indicate the supports that you need in the application form.

Registration

Kindly fill in the application form and return to the ARECOP secretariat by **18th December 2006**

Further information

ARECOP Secretariat

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